

HOW TO APPLY FOR MEMBERSHIP

Please complete the following steps to apply for your PRIME Alliance membership.

1. Browse to the PRIME Alliance website, http://www.prime-alliance.org/join_prime.php and download the documentation in the 'Become a Member' section:
 - a. IPR Policy
 - b. IPR Policy Executive Summary
 - c. Articles of Association
 - d. Application Form
 - e. New Member IPR Form
 - f. Participation Agreement
2. Read and review the IPR Policy and Articles of Association. These documents form the basis for how the PRIME Alliance members collaborate and license contribution. IPR Policies can be challenging to understand, so please also read the 'executive summary' of the IPR approach which may assist you but in no way is intended to replace the IPR Policy which shall have precedence over it.
3. Complete the Application Form and have it signed by an authorised legal representative. (Note: You may wish to send in the Application in advance of the Agreement as a method of indicating your intent to join. Membership will not be final until the Participation Agreement is received and the membership fee is paid). Email your completed Application Form to info@prime-alliance.org.

4. Download the New Member IPR Form, complete, sign and return one original copy with the Participation Form as per point 7 below.
5. Download and complete the details in the Participation Agreement, making two original copies, and have each copy signed by an authorised legal representative. The Participation agreement contains both the Articles of Association and the IPR Policy. Please ensure all three parts of the document are signed, the Participation Agreement, Articles of Association and the IPR Policy where shown in the document. By signing this document your organisation formerly expresses agreement to the IPR Policy and Articles of Association.
6. Email a copy of the completed Participation Agreement and Application Form (if not already emailed) to info@prime-alliance.org.
7. Post a hard copy of the completed Application Form, the New Member IPR form and the two copies of the completed Participation Agreement to our legal and membership administration address: Attn. PRIME Alliance, C/o Ianus Group Sprl, Avenue Marnix 30, 1000 Brussels, Belgium.
8. You will be sent an Invoice for the appropriate Membership Fees after receipt of your completed Participation Agreement and Application Forms, with full details of the methods of payment available.
9. Once your payment and completed documentation has been received, and your Participation Agreement has been effectively executed by the Board of Directors, in accordance with the Articles of Association, your membership will become effective. Membership will begin once written confirmation of the above has been received.

For questions or assistance with this membership process please email info@prime-alliance.org .